



# PROFILE UPDATE REQUEST FORM

Name: \_\_\_\_\_ Social Security/Tax ID #: \_\_\_\_\_

## ADDRESS CHANGES

UPDATE MY ADDRESS: Address Change Type:  Primary  Mailing  Seasonal

Seasonal Start Date: \_\_\_\_\_ Seasonal End Date: \_\_\_\_\_

New Address: \_\_\_\_\_ Apt/Ste/Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

New Email Address: \_\_\_\_\_ New Telephone: \_\_\_\_\_

Old Address: \_\_\_\_\_ Apt/Ste/Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Old Email Address: \_\_\_\_\_ Old Telephone: \_\_\_\_\_

## SECURITY PHRASE CHANGES

UPDATE MY SECURITY PHRASE: Previous Security Phrase: \_\_\_\_\_ New Security Phrase: \_\_\_\_\_

## ACCOUNTS

List the account number(s) that the above changes should affect below. Separate account numbers with a comma.

\_\_\_\_\_  
\_\_\_\_\_

Name (Printed) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## RETURN INSTRUCTIONS

Please return this completed application by using one of the following methods:

1. Upload and send to Customer Service via secure message in Online Banking as an attachment (Messages menu)
2. Contact Customer Service to receive a link to digitally sign this document via the email address we have for you on file
3. Send via regular mail to:

**Radius Bank**  
**ATTN: Customer Service Department**  
**PO Box 55063**  
**Boston, MA 02205-8031**

4. Provide to a Radius Bank representative in person at our Financial Center in Boston, MA

## INTERNAL USE ONLY

Performed by: \_\_\_\_\_ Date: \_\_\_\_\_